

Minutes of the Vestry
January 17, 2016

PRESENT: Greg Fortsch, Melissa French, Don Hazen, Skip MacMichael, Cathy McPeek, Frank Morgan, Terri O'Connor, Suzanne Reynolds, Katie Schweickhardt, Mike Tindle, Brian Tringali, David Tucker, Chris Weaver, Beth Wells, Tuck Bowerfind, Grace Pratt, Susan Bentley

Summary of Actions and Decisions of this meeting

The following items were approved:

- **Motion to approve the 2017 Operating Budget income and expense totals as submitted by the Treasurer (and reconciled with the Stewardship Campaign) and recommended by the executive committee.**
- **Motion to designate \$146.76 from Unrestricted Net Assets to the Parish Retreat Fund to zero out the fund for 2016.**
- **Motion to undertake a feasibility study in the first quarter of 2017 to determine the feasibility of a limited capital campaign to renovate the Parish Hall and related work with the goal of completing involvement of congregation and finalizing recommendations by June Vestry meeting.**
- **Motion to accept the December 2016 minutes and Treasurer's Report.**

Formation

At 7:03 p.m., Sr. Warden Don Hazen opened the meeting with prayer. Don Hazen introduces the agenda and the concepts behind it (Formation, Information, Discussion, and Decisions). Beth Wells presented a reflection on the Lord's Prayer.

Information

- Don Hazen welcomes new members to the team.
- Don Hazen presented an analysis of the stewardship campaign (handout) and reviewed the patterns of giving. He noted that Tom Hargrove, Stewardship Chair, will be preparing an after action report. Don would like to know more about the 60 non-pledging households. Skip MacMichael noted that the number of pledges used to be significantly higher (175 to 200).
- 2017 Budget: it is bigger than it was in December, and we can balance income and expenses. The Diocesan pledge is 8.5% of our current budgeted income, and 10% of our three-year average income.
- Cathy McPeek noted that the link for the Spiritual Life Inventory (SLI) would be released on Friday, January 20, and encourages everyone to complete it. Tuck asked if the Vestry should call their 20s, and it was noted that the intention is not to send information "down the pipe," but to give every member a contact person on the Vestry. Brian asked if we could track participation in the SLI, and we cannot; we will receive weekly information on the number of inventories completed.

Discussion

- The new members of the Vestry have notebooks, and the rosters and reflection schedules are available in DropBox. Don will arrange for tours to explain vestry duty.
- Don noted that the assignment of Vestry members to committees (as liaisons) has been the norm for the past 6 to 8 years, and before that, the Vestry members were the committee chairs. He provided 2 handouts; one listed the teams and the other had a Venn diagram

with the three major functional areas of the Vestry and committees. Don asked everyone to fill out their 1st and 2nd priority functions and committees and to hand in their choices by Sunday, Jan. 21.

- Cathy McPeek presented a general schedule for the Vestry retreat, Feb 10 – 12. We will begin at 6:30 p.m. on Friday at VTS, and on Saturday the program will run from 9 to 5. On Sunday we will meet at the National Cathedral Library, tour and attend the 11:15 service. The cost of the weekend will be \$60 per Vestry member.
- Don Hazen explained the election process for Sr. Warden, Jr. Warden, Treasurer, and Recorder. Everyone is eligible to serve.
- Cathy McPeek noted that folks would like to support Tuck's portion of the sabbatical expenses, and the Vestry established a purse for Tuck and Delea.

Decisions

- Election: Skip MacMichael nominated Cathy McPeek for Sr. Warden and she was elected unanimously. Don Hazen nominated Suzanne Reynolds for Jr. Warden and she was elected unanimously. Don also nominated Alan Hope for Treasurer and Susan Bentley for Register, and both were elected unanimously. The Vestry will be commissioned on Sunday, January 22 at the 10 am service.

Consent Agenda

- Suzanne moves; Terri seconds, and all approve the consent agenda (Dec. minutes and Treasurer's report).

Discussion followed on January's Fifth Tuesday, but no one volunteered to host.

Tuck leads a closing prayer.

8:25 p.m., Chris motions and Skip seconds that the meeting adjourn.

Sue Bentley, Clerk

ATTACHMENTS: Agenda; Dec. Minutes and Treasurer's report, three handouts (stewardship, functional areas, teams).