

Minutes of the Vestry  
February 9, 2016

PRESENT: T. Bowerfind, Judy Bryan, Joe Manous, Cathy McPeek, Grace Pratt, Skip MacMichael, Sue Reynolds, Mike Tindle, Terri O'Connor, Chris Weaver, Don Hazen, Katie Schweickhardt, Susan Bentley

ABSENT: Alan Hope, David Tucker, Beth Wells

**Summary of Actions and Decisions of this meeting**

The following items were approved:

- **Minutes and Treasurers Reports, January 2016.**
- **Nominations for Clerk (Susan Bentley), Treasurer (Alan Hope), and Nominating Committee (Judy, Joe, Tuck, Don Hazen, and a member of the congregation) are approved.**
- **Fundraising events: ArtSpire, Boot Sale**
- **Approved the expenditure of funds raised by barbeques, as follows: up to \$8,000 for a convection oven, up to \$1,500 for an outdoor gas grill, and that up to \$1,000 be set aside to fund this year's barbeque. The balance of funds raised by past barbeques will remain unrestricted and applied where the Vestry best determines a need.**

**Formation**

At 7:35 p.m., Tuck Bowerfind led the Vestry in Prayer. Cathy McPeek presented a reflection. Don Hazen, Sr. Warden, presented his perspective: stay positive, prepare ahead of time, and accomplish great things.

**Information**

- **Talent Search:** need to find 4 new Vestry members for next year, committee chairmen and co-chairs; everyone needs to be looking. Right now we need chairs for Worship, Finance, Fellowship, Outreach, and Communications. Tuck explained that it's time to review for the next program year: who intends to continue in their positions, where we need to recruit (in April and May), and who is available. We need to be strategic and not rush to fill positions. Skip asked for committee rosters.
- **Vestry Calendar:** everyone should review with their committees where they need to fit in on the Vestry Annual Calendar.
- **Vestry Goals:** Don reviewed the plan for examining potential survey instruments for a Spring survey. Joe Manous is working with Terri to update the Vestry Guide and Organization documentation.
- **Sue Reynolds** noted that the Fellowship Committee's Coffee Team met on Monday, Feb. 8:
  1. They ask that the youth provide a children's table after the 10 am service, once a month
  2. Request that the Vestry person on duty manage, make a pot of coffee at 8 and 10 for the downstairs coffee service (near the Library)
  3. Coffee coordinators need more volunteers.

**Discussion**

- **Sabbatical:** Short term goal is to complete grant application for funding; long-term goal a plan to benefit both Tuck and congregation. Cathy explained that the Sabbatical Planning Team (SPT) is finalizing a covenant; it will be circulated electronically and up for approval at the March meeting. She referred interested Vestry members to the Lilly Endowment Sabbatical website. The covenant will be reviewed at the Adult Forum on February 21, and

Don Hazen asked that all vestry members attend the Forum on that day. The plan will be presented at Palm Sunday's adult forum. Cathy reviewed key points of the covenant.

- Flock of 20: Skip MacMichael distributed his concept paper, explaining that the goal is to enhance the connection between the vestry and the congregation. By February 15, all Vestry members should receive a list of folks, and he asks that each member return their list, IDing who they know, to him for adjustments.

### **Decisions**

- Barbeque Team: Terri motioned and Judy seconded the following motion:  
To authorize the expenditure of up to \$8000 (raised by the barbeques) on a convection oven for St. Luke's kitchen and up to \$1500 (raised by the barbeque) on a new outdoor gas grill.

To authorize the restriction of \$1000 in BBQ-generated funds for startup costs for the 2016 BBQ.

To authorize that the balance of funds raised by BBQs remain unrestricted and any savings realized in above purchases be unrestricted. The Finance committee will recommend to the Vestry where to best apply these funds to St Luke's needs.

Joe Manous indicated that while he was not opposed to the motion, he would prefer to see a policy that clearly states that "committees' money" rolls back to general accounts at the end of the year. Discussion followed. Tuck noted that the Vestry assigns spending priorities based on the common needs of the parish, but listens to the recommendations of each group. Discussion on seed money followed. Motion approved, and Don will speak with the Barbeque team.

- Susan presented the applications to hold fund-raising events (Boot Sale, ArtSpire); both were unanimously approved with no withholding of net proceeds as both benefit Outreach.
- Don Hazen motioned and Terri seconded the election of Susan Bentley, Clerk; Alan Hope, Treasurer, and Judy, Joe, Tuck, Don, and a member of the congregation serve as the Nominating Committee. All approve.

### **Consent Agenda**

- The minutes and Treasurer Reports for January 2016 were accepted.

Judy Bryan noted that an Active Listening training will be held on Saturday, March 19. Don Hazen noted that there were 15 newcomers at the Newcomers' coffee and Saturday service.

**Adjournment** at 9:00 p.m.

**Please note that Vestry meetings will begin at 7 p.m., effective March 8.**

Respectfully submitted by Sue Bentley, Clerk

ATTACHMENTS: Agenda; Proposal for Disbursement of Carryover BBQ Funds; 2 fundraising applications; Liaison Assignments; Minutes and Treasurers report of January 2016.