

Minutes of the Vestry
April 4, 2017

PRESENT: Greg Fortsch, Don Hazen, Skip MacMichael, Cathy McPeek, Frank Morgan, Terri O'Connor, Mike Tindle, Brian Tringali, Beth Wells, Tuck Bowerfind, Grace Pratt, Susan Bentley

Absent: Melissa French, Katie Schweickhardt, David Tucker, Chris Weaver

Summary of Actions and Decisions of this meeting

The following items were approved:

- **Motion to approve these fundraising requests:**
 - **September Craft Fair**
- **Motion to endorse the VIC Statement on Community Relations**
- **Motion to accept the March 2017 minutes and Treasurer's Report**

Formation

- At 7:06 p.m., The Rev'd Tuck Bowerfind opened the meeting with prayer and the Collect for Martin Luther King, Jr.
- Cathy McPeek presented a reflection on the Prayer of St. Francis of Assisi
- St. Warden Cathy McPeek noted that the Personnel Manual is in progress, asked everyone to note our tentative date for Safe Church Training (September 16), and reported that the Warden's Corner went well on Sunday (it will be after each service on the first Sunday of every month). Cathy also noted that Alan Hope, Treasurer, will attend the May meeting.

Information

- The Vestry's Membership Functional Area team met (attachment), and suggests a one year trial to structure membership activities (Communications, INreach, Invite, Fellowship) along the team model used by the Outreach Committee. Brian Tringali noted that there will be a new "Welcome to the Neighborhood" Team. It was noted that the Vestry will provide the finger foods for the Bishop's visit on June 18.
- Don Hazen provided an update on the new boiler; we have a proposal from our current service provider, who can install a new boiler this year for less than the \$115,000 allocated. Next month Don will provide a detailed plan and motion (on the proposal) for a June vote. It is expected that a new boiler will reduce our energy use by a significant amount.
- Day School Budget: traditionally operates in the red, with a Silent Auction fundraiser to cover the deficit. In the proposed budget for 2017-18 there is a \$5,800 deficit remaining for 2017-18, with a phased in retirement plan for 3 employees. Cathy (Vestry liaison to Day School) notes that we support the efforts of the Day School, and we thank Christy Garuccio for her service as Day School Board Chair. Cathy and Tuck recommend asking the Day School for a balanced budget and suggest that they consider renegotiating the cleaning contract, deferring unnecessary spending, and cutting discretionary expenses. The Day School is also raising money for the renovation of the playground. Discussion followed, and it was noted that the Day School pays a portion of the church's M&R and utilities, and the church will provide \$50,000 (FOSL) towards the playground. Skip moves that the SLDS be required to submit a balanced budget by the end of April; Sue Reynolds seconds. Vote is deferred (see Decisions).
- Vestry 20s: Sue Bentley shared the three recommendations that David Tucker emailed earlier in the day: as individuals are added to ACS, Susan B will assign a Vestry member (David will provide more detailed guidelines); the Vestry member will be notified; and

reminder: some spouses report not being contacted, so remember to touch base with all active members in the household. The Master List is now kept on ACCESS St. Luke's, and all Vestry members are encouraged to supply updated information on their 20s via ChurchLife.

Discussion

- High priority needs for the next program year were reviewed by ministry area. Of particular importance are: new Vestry members, a co-chair for Stewardship, a nursery coordinator, workshop leaders, a lay chair for the Worship Committee (Don), 4 J2A mentors, 2 members for Adult Education, team leaders for the Easter Vigil Feast and Thanksgiving Feast, and co-chairs for the Craft Fair, Spaghetti Dinner, Communications, and Safe Church.

Decisions

- The motion requesting a balanced budget proposal for the Day School passed.
- The motion to endorse the VIC Statement on Community Relations was briefly discussed; Skip moved to endorse, Greg seconded, and the motion passed.
- The Craft Fair fundraising application was approved (Don moved, Beth seconded).

Consent Agenda

- Don moves; Brian seconds, and all approve the consent agenda (March minutes and Treasurer's report).

Terri moves and Beth seconds a motion that the meeting adjourn.

8:43 p.m., Tuck closes the meeting in prayer.

Sue Bentley, Clerk

ATTACHMENTS: Agenda; March Minutes and Treasurer's report, recommendation from membership functional area team, VIC Statement on Community Relations, and an updated 2017 ministry catalog.